



Consulting Arborist / Project Manager

Overview

Tree Solutions Inc. is seeking an Arborist to join our Urban Forestry group. Position is initially for a 6-month contract, with the possibility of converting to full time employment at the completion of this contract.

This is a full-time position (32-40 hours per week) for someone pursuing a career as a Consulting Arborist. Hours are flexible, but applicant *must be available at least 4 weekdays*, during normal business hours. The position will be split approximately 50 percent office work / 50 percent field work depending on tasks assigned.

Essential Job functions

- **Project management:** Arborist will be responsible for meeting client expectations/deadlines, and sticking to the agreed upon scope/budget from initial site visit through delivery of final report. Phone and e-mail correspondence, and occasionally in-person meetings with architects, developers, property owners, neighbors, municipal arborists and planners will be required. Daily use of time tracking and project management software (**Asana and Everhour**) required.
- **Monitoring construction:** Oversee excavation and other site work activities around retained trees on active construction sites. Advise construction crews regarding tree root cutting.
- **Site visits:** Tag trees and collect tree inventory data, including tree species, size measurements, condition ratings, and additional notes such as presence of structural defects, pest and disease issues, and infrastructure conflict. Field work can include meeting with clients on site and discussing tree conditions, biology, ecology, and landscape maintenance practices with them. Field work will be solitary or as part of a team, depending on the scope of work and site conditions. Field work can include urban street trees, residential yards, campuses, forested/undeveloped properties, and active construction sites. Sites range from small urban lots to multi-acre parcels, and may feature steep slopes, wetlands, etc. Site visits and tree inspections can include tree climbing or ground support for an aerial inspection. Field work takes place during daylight hours through normal weather, including heavy rain and wind.
- **Deliverables:** Processing of data collected in the field, including Excel spreadsheets, maps, and fillable forms. Production of memos and formal Arborist Reports documenting site conditions, findings of tree assessments and professional opinions, and summaries of applicable municipal code with reference to proposed plans for site development or other proposed activities.
- Read and interpret site plans, surveys, aerial imagery and topographical maps.
- Research municipal codes and apply for permits on behalf of clients.
- Assist Arborists and eventually operate advanced decay testing equipment.
- Maintain cheerful and helpful attitude with all clients and co-workers.
- Maintain field equipment, digital client files, and other tasks as needed in a small office.

Required Qualifications

- **Bachelor's Degree**
- **Minimum 3 years of experience working in arboriculture, botany, ecology, forestry, or other related field**
- **ISA Certified Arborist**
- Must have a **valid driver's license** and clean driving record.
- Must be physically able to complete field work in all types of typical PNW weather and navigate uneven terrain, slopes, or heavy vegetation while carrying equipment weighing up to 30 pounds.
- Must be proficient with computers, including **Microsoft Word, Excel, and Google Suite**.
- Must understand structure and content of the English language, including grammar and composition.

Preferred Qualifications

- ISA Tree Risk Assessment Qualified (TRAQ)
- WSDA Pesticide Applicator License

Preferred Skills

- Excellent verbal communication skills with multiple stakeholders and various degrees of knowledge about biology, environment.
- Excellent writing skills; experience writing technical reports.
- General knowledge of botanical taxonomy and plant species identification skills.
- Familiarity with field biology concepts such as observation, note-taking, and sketching.
- Detail-oriented.
- Comfortable researching municipal code.
- Knowledge of the construction industry and ability to read plans.
- Professional demeanor and attitude.
- Able to work independently and as part of a team.
- Positive attitude and desire to learn.

Pay range

Compensation is \$25 - \$30 / hour, depending on environmental consulting experience.

We offer competitive benefits including health and dental insurance, retirement plan matching, paid time off, and a continuing education stipend.

Send a formal letter of interest and resume, attached as PDFs to an e-mail, to Holly Iosso at careers@treesolutions.net. Please include your favorite tree in your cover letter.

Company information can be found at <https://treesolutions.net>.